

4269 - PLUMBING SUPERVISOR

NATURE OF WORK

Highly skilled technical and supervisory work at the masters level as an plumber in the construction, maintenance and repair of city facilities. Persons listed under this classification must have master experience as a plumber.

ILLUSTRATIVE EXAMPLES OF ESSENTIAL DUTIES

Supervise plumbing crew, be a liaison between employees and management, deal with vendors and outside contractors, distribute work load, complete paperwork and perform journeyman level preventative maintenance. Inspects and repairs plumbing installations that includes gas, oil, sewage, Fire control systems, boilers and refrigerators systems, solar systems.

Installs plumbing fixtures. Repairs plumbing fixtures. Repairs or replaces broken pipes. Repairs or replaces broken valves.

Unclogs plumbing fixtures. Unclogs drains. Installs new water lines. Checks water pumps. Installs pumps. Repairs pumps, estimates materials and labor charges. Assists Sewer Department, Water Department. Does repairs on sprinkler systems, maintain City facilities and do preventive maintenance work. Supervises the plumbing crew, organize the priority jobs, checks jobs, meets with other City department personnel to schedule work to be done.

Locates and orders materials. Checks with suppliers regarding new products. Estimates labor and materials for jobs assignments.

Coordinates work with A/C, Electricians, and with other divisions.

Performs preventive maintenance, repairs, and installations in all City facilities (i.e.. Solar systems, fuel lines gas lines, water lines, fire lines).

Repairs toilet bowls, drains, sinks, faucets. Works with all types of piping and pumps.

Maintains the swimming pools and fountains.

Works on air conditioning towers.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

Thorough knowledge of the principles, methods, materials, and equipment used in the plumbing trade.

General knowledge of plumbing codes; skill in performing plumbing work, in caring for tools, materials and equipment.

Ability to make rough sketches of minor plumbing installations, to read blueprints and to work from plans and specifications.

Ability to estimate material and labor costs for minor plumbing jobs.

Ability to keep simple records and make reports.

Knowledge of standard safety precautions.

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Ability to understand and to follow oral and written instructions.

Ability to establish and maintain effective working relations with other employees and the public.

MINIMUM REQUIREMENTS

Current Certificate of Competency as a Master Plumber from Dade or Broward County or a State of Florida Plumbing Contractors License.

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to, word processor, calculator, copier, and fax machine. Significant lifting, climbing, carrying, bending, kneeling, and crawling.

SUPERVISION RECEIVED

Work is performed with the use of independence in the selection of work methods and procedures and is subject to review upon completion.

SUPERVISION EXERCISED

Directs the work of Plumber I's and II's.

Rev. 4/96 (minimum req.)